



## Ashleworth CE Primary School

# Admissions Policy

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This policy is intended to ensure consistency across the school in terms of admissions to the school through:

A clear and fair procedure

Using guidance and policy from the Local Authority

### Agreed Procedure

Children are normally admitted into the Reception Year at the start of a new academic year in the September after their fourth Birthday and before their fifth. When the number of requests for places exceeds the 8 available places, the Governing Body has decided to offer places to children (“applicants”) as follows:

- First Priority: Children in Public Care (Looked After Children).
- Second Priority: Children who will have siblings attending the school and who will continue to do so at the time when the younger child is admitted. The definition of “sibling” will be: a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer’s partner and in every case the child should be living in the same family unit at the same address. Where a child spends equal amounts of time with both parents, the address at which the child is registered for purposes of child benefit will be taken as the place where the child resides.
- Third Priority: Children for whom Ashleworth CE Primary School is the nearest primary school. Distances will be measured in a straight line from the centre of the child’s home address to the central point of the school.
- Fourth Priority: Children for whom only one particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from the child’s doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of this school.
- Fifth Priority: Children who are not included in a previous category. If there is insufficient space for all children in any one of the above priorities then places will be allocated to those with the strongest geographical claim, measured in a straight line from the centre of the child’s home address to the central point of the school, using the Local Authority’s computerised measuring system, with those living closer to the school receiving higher priority.

### In-Year Admissions

Any applications made to the school outside the normal year of entry must be made directly to the school.

If parents are moving back to a previous permanent address in the Ashleworth area and wish to apply for a place at Ashleworth CE Primary School they should apply directly to the school in accordance with the In-Year Co-ordinated Admission Scheme.

*This policy was reviewed in January 2014.*